

## Instructions for Parents who want to sign up for the Student Device Protection Plan

### EXISTING PARENTS WHO HAVE A PARENT PORTAL ACCOUNT

1. Login to the Parent Portal.
2. Navigate to More >Device Protection Plan
3. In the Student Device Protection Plan Window, Change the \*Device Protection Plan answer from No to Yes

### Student Device Protection Plan Selection

\* Device Protection Plan

No

Select One

Yes

No

Save

4. Click Save.
5. Log out of your Parent Portal and log back in to see the fees and pay for them through your Portal. You will not see the fees until you have completed this step.

The fees will now be shown in your Portal, and you are able to pay for them there.

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### Fees

Select filtering options, if needed, and click Apply to view applicable records.  
Payment amount can be adjusted in cart if fee is not being paid in full at this time.

Filter By Person

All

Filter By School Year

2025 - 2026

Filter By Type

Unpaid

Apply

Total Due: \$50.00

DESCRIPTION	DUE DATE	PERSON	FEE BALANCE	VIEW	ACTION
Optional Protection Premium	09/19/2025		50.00	Details	Add to Cart
Subtotal			50.00		
Total			50.00		

0 Items in Cart  
\$0.00

My Cart

My Accounts